



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, Delhi-110078. Website: www.ipu.ac.in

No.: IPU-7/JR(Acad.)/Upgradation-B.Tech./ 21715

Dated: 05/07/17

NOTICE

Subject: Upgradation/Change of Branch of the students admitted in 1st Semester in the academic session 2016-17 in the B.Tech (Engineering programme) on the basis of their performance in 1st semester. Upgradation/ Change of Branch will be effective w.e.f. the 3rd semester which will commence from the **Academic Session 2017-18**.

Attention of the students of B.Tech. studying in University Schools of Studies, affiliated Colleges / Institutes of Guru Gobind Singh Indraprastha University, who will be promoted to the third semester in the academic session 2017-18, is drawn to the University Rules as per which the upgradation of discipline is permitted within the same School/ College / Institute. The Upgradation/ Change of branch will be done strictly on the basis of the marks, i.e. SGPA (semester grade point average) obtained by the students in the first semester of B.Tech. Programme subject to availability of vacancies in the same session. Applicants may note that upto maximum 5% of the Sanctioned Intake of the Academic Session in which the students have been admitted in the session 2016-17 shall be filled through Upgradation / Change of Branch in each discipline/programme in the same institute subject to availability of the vacancies. If the existing vacancies are less than 5% in any branch of engineering, then the actual number of vacant seat(s) shall be filled through Upgradation/Change of branch.

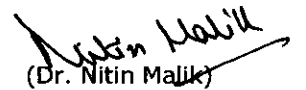
Upgradation / Change of Branch means change of discipline/ branch of the programme by a student in the same college in the same shift on the basis of merit e.g. a student studying in IT in a particular college can be Upgraded/Change of Branch to any other branch like CSE, ECE, MAE, etc. in the same College/ Institute/ School subject to availability of vacancies and at a limit of maximum 5% of the sanctioned intake. It may be noted that change of Shift (e.g. from second shift to first in the same institute or from one institute to the other) is not covered under the process of Upgradation/change of Branch.

The students of second semester (B.Tech.) who will be joining 3rd Semester in the session 2017-18 and are desirous of Upgradation/Changing their Branch/Programme, within the same institute, may apply through the Dean/Director/Principal of the concerned School/ Institute to Joint Registrar (Admissions), Administrative Block, Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, Delhi-110078 in the performa enclosed. The applications must reach to the office of the Joint Registrar (Admission) latest by 4.00 p.m. of **18th July, 2017 (Tuesday)**. Any application received after **4.00 p.m. of 18th July, 2017 (Tuesday)** will not be entertained. **Status of all the applications** received in time will be displayed on the University's Website on **21st July, 2017 (Friday)**. The **cases approved for upgradation / change of branch/programme will be notified on 25th July, 2017 (Tuesday) at 5.00 pm on the University's Website: www.ipu.ac.in.**

It is also informed that under no circumstances, those who have once applied for Upgradation/ Change of Branch and have been subsequently upgraded to any Branch/ Stream as per the options exercise by the candidate shall be allowed to withdraw their application. An affidavit to this effect is also required to be submitted by the students alongwith their application form.

Deans/ Directors/ Principals are requested to forward a compiled list of all applicants alongwith the applications of the students seeking Upgradation/Change of branch, certifying that the details filled by the students have been checked and found correct (both hard & soft copies).

Under no circumstances any individual application for Upgradation/ Change of Branch will be sent by Deans/ Directors/Principal of the School/ Institute/ College unless there is only one applicant available in the School/ Institute/ College seeking Upgradation/ Change of branch.


(Dr. Nitin Malik)

Joint Registrar (Admissions)

Copy to:

1. Controller of Examination (O), GGSIPU for Kind Information.
2. AR to Vice Chancellor for Kind Information to Hon'ble Vice Chancellor.
3. So to Pro Vice Chancellor, GGSIPU for kind information of Pro Vice Chancellor.
4. AR to Registrar, GGSIPU for kind information of Registrar.



Assistant Registrar (Admissions)



Guru Gobind Singh Indraprastha University

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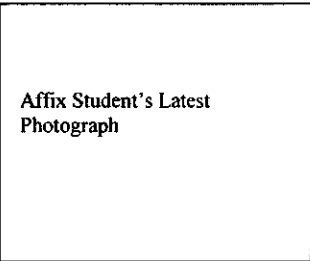
Application for Up-gradation/Change of Branch in the B.Tech Programmes

(Effective from 3rd Semester for the Academic Session 2017-18 within the same Institute/College)

1. Name of student (in capitals) _____

2. Name of Father/Mother (in capitals) _____

3. Name of the Institute where presently studying _____
(enclosed a photocopy of college identity card/University exam card)



Affix Student's Latest Photograph

4. University Enrolment Number _____

5. The Discipline /Programme being pursued at present _____
(In case of institutions having shift, Shift should also be clearly mentioned i.e. 1st or 2nd Shift)

6. Name of the programme for Upgradation/Change from the present programme in order of preference
1st preference _____
2nd preference _____
3rd preference _____
4th preference _____

(In case of institutions having shift, Shift should also be clearly mentioned i.e. 1st or 2nd Shift)

7. Complete Postal Address (in capitals) _____
(along with Mobile /Telephone numbers) _____

Mobile/Telephone No. _____

8. Details of Result
(Enclose the photocopy of marksheet of 1st semester of B.Tech programme downloaded from the University Website).

% of marks and SGPA obtained in the 1 st semester of B.Tech programme	
-----	= % of Marks
-----	= SGPA

Undertaking: I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realise that if any information furnished herein is found to be incorrect or untrue, I shall be liable to disciplinary action and also forgo my claim to the seat in the college. I also undertake that I will abide by the decision of the University which is the final authority.

Counter Signature of Parent/
Guardian

Signature of candidate with date

I certify that the above details are correct.

Counter Signature of the Dean/ Director/ Principal

FORMAT FOR AFFIDAVIT

(To be submitted alongwith Application form for upgradation in B.Tech. programme on non-judicial stamp paper of Rs.10/- duly signed by Notary Public)

I, _____ (Name of the candidate),

S/o./D/o. _____ and resident of (Permanent

address) _____ hereby solemnly

affirm and declare that:-

- I. I have applied for upgradation in 3rd semester of B.Tech. Programme.
- II. I was admitted through CET in year _____ vide University Enrolment No.

_____ and at present I am studying in _____ (name of college) _____

_____ (in Shift, if applicable) in _____ (stream/branch).

III. That I am aware that upgradation process is on the basis of performance (SGPA) in 1st semester of B.Tech. programme and subject to availability of vacant seats in the stream.

IV. That I have cleared all the papers of 1st semester of B.Tech. Programme.

V. I want to exercise my option for upgradation / change of stream from present stream i.e. _____ to the streams of B.Tech. programme in order of preference as below:-

Preference 1: _____

Preference 2: _____

Preference 3: _____

Preference 4: _____

- VI. I am aware that the seat falling vacant due to my upgradation will be allotted to some other student during the process of upgradation.
- VII. I hereby undertake that in the event of I being successful in upgradation / change of stream from my present branch/ stream to the branch as per my option, I will not request for withdrawal of my application for upgradation.
- VIII. That I also undertake that after upgradation I will not make any representation for refusal to accept the allotted option as I am aware that cancellation of my upgradation will jeopardise the sequence of upgradation affecting other students.
- IX. I am exercising my option fully under my consciousness with my own desire for upgradation.
- X. I am forwarding my application for upgradation / change of stream through proper channel i.e. through Dean/ Director/ Principal of the concerned University School/ institute.

(Signature of student with date)

VERIFICATION

Verified at _____ on this _____ day of

_____ that the contents of the above Affidavit are true and correct to

the best of my knowledge and belief. No part of it is false and nothing has been concealed therefrom. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to disciplinary action and also forego my claim to the seat in the University School/ College. I also undertake that i will abide by the decision of the University which is the final authority.

(Signature of Parents/ Guardian)

(Signature of Student)